



Local Author Collection

Mission Statement

The mission of the Local Author Collection Committee is to continually improve library service to the public by:

- Providing free access to books by local authors.
- Enriching the community with books written by local authors.
- Promoting individual achievement in authorship.

Local Author Submission Guidelines

- At least one author must reside in Southeast Florida and have a valid Palm Beach County Library System library card.
- A donated copy of the author's book will be reviewed by a selection committee. If accepted to the collection, additional copies can be donated and distributed to other branches with a local author collection.
- The selection committee uses the following criteria when reviewing submissions:
 - Suitability of format
 - Suitability of subject, style, and level for the intended audience
 - Staff reviews
 - Quality of writing, including spelling and grammar
 - Quality of design, illustrations, and production
 - Relevance to community interest
 - Timeliness of the material
- Donated books become the property of the Palm Beach County Library System and may not be returned.
- **The author represents and warrants full ownership and/or legal rights to publish all material in this book, including artwork.**

Local Author Collection Agreement

All authors of the submitted title are required to fill out and sign this form for your book to be considered. Parental or guardian consent is required if the author is under the age of 18. Submit this form and a donated copy of your book to your local Palm Beach County Library System location, or send to:

Palm Beach County Library System, Collection Development, Local Author Collection Submissions,
3650 Summit Boulevard, West Palm Beach, FL 33406
561 233-2708

Title of book _____ Author(s) _____

Publisher _____ Publication Date _____

Audience: adult children teen fiction non-fiction

Palm Beach County Library Card Number **D** _____

Address _____ Phone _____

E-Mail _____

For works of non-fiction, specify credentials or a description of your expertise in the subject area.

(If available, please attach professional reviews or critiques of your book.)

General Rules

- Local authors must reside in Southeast Florida and at least one author must have a valid Palm Beach County Library System library card.
- The book must be a donated copy and will not be purchased by the Library.
- Submitted books become the property of the Library and may not be returned. After the book has been reviewed by a selection committee, the author will be notified of the committee's decision.
- Submission of this form does not guarantee selection. All books must be approved by a selection committee to be added to the Local Author Collection.
- If selected, it may take up to 6 months for your donated book(s) to appear in the local author collection.
- **The author represents and warrants full ownership and/or legal rights to publish all material in this book, including artwork.**

My signature indicates that I have read, understood, and agreed to abide by the General Rules of the Local Author Collection.

Author Signature _____ Date _____

Co-Author Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

OFFICE USE ONLY

Branch _____ Staff initials _____ Date _____